

At a Meeting of **Pembroke Dock Town Council** held at the Pater Hall, Pembroke Dock on Thursday 1st November 2012

PRESENT: Councillors A McNaughton, P Kraus, M Murton, K Becton, M Colgan, P George, P Gwyther, D Earl, S Perkins, P Folland,

IN ATTENDANCE:

Sarah Scourfield – Assistant Town Clerk
Natasha Smith – Administration Support

78. APOLOGIES FOR ABSENCE

Apologies were received from

79. DECLARATIONS OF INTEREST

There were no declarations of interest.

80. QUESTION AND ANSWER SESSION WITH MEMBERS OF THE PUBLIC

81. MINUTES 6th SEPTEMBER 2012

It was

PROPOSED by Councillor

SECONDED by Councillor

RESOLVED - That the Minutes of 01 November 2012 are adopted as a true record.

82. MATTERS ARISING FROM THE MINUTES OF 01 November 2012

83. REPORT OF THE TOWN CLERK

PEMBROKE DOCK TOWN COUNCIL.

TOWN CLERK'S REPORT.

29th November 2012.

Mr Mayor, Ladies and Gentlemen.

96. Pembroke Dock Lions Donation

As members are aware the Pembroke Dock Lions provide the transport for Father Christmas for the Winter Festival. In previous years it was agreed for a donation to be made to the Lions to help cover costs for the vehicle for the evening. Unfortunately last year this was overlooked and the Lions did not receive any donation.

Previously a donation of £50 had been granted to the group. I propose that a donation of £100 is granted to cover the costs for last year and this coming year. May I please have members' agreement?

97. Silver Band Instrument Trust

I have been contacted by Ian Jones regarding membership for the instrument trust; he stated that there are currently only 2 appointees for this Council whereas there should be 3. Current trustees are Councillor Pam George and Maureen Colgan. Can I please have a volunteer to become the third trustee?

98. Open Spaces Society

I have received the renewal notice from this organisation. The cost of renewal is £40.00. May I please have member's agreement to renew?

99. Financial requests

All Wales Domestic Abuse and Sexual Violence Help Line

This organisation has requested financial assistance

Pembroke Dock Air Corps

A Member of this organisation has requested financial assistance; I have enclosed a copy of his letter within your paper with all the information regarding his venture.

100. Gambling Act 2005 – Review of Gambling Policy

I have enclosed in your papers a copy of the letter received regarding the review of this policy. There is a link stated in the letter for members to review the policy and pass comments back to myself. I also have a copy of this policy in the office. Can I please have any comments by the 13th December?

101. Pembrokeshire Housing Association

I have a copy of the Annual Report for Pembrokeshire Housing Association, if any members wished to view please contact me.

102. Dog Fouling in Pembroke Dock

Councillor Alison Lee has requested for this item to be added to the Clerks report for this meeting.

As previously agreed by this council an extra employee has been looked at to take on the role of street cleaning etc, we have been working closely with the maintenance team of the County Council to make sure that we are not covering the same services. This is currently a working progress and we hope to employ another member of staff for this in the New Year.

103. Disability Access to the Pater Hall

Councillor K Becton has asked for this item to be discussed at this meeting.

104. Pater Hall Community Trust – Fine

As requested by this council a letter was sent to the Pater Hall Trust requesting assurances that the grants received from this Town Council were not spent on their recent fine. A copy of the letter sent to the Trust is included in your papers also included is a copy of the letter received from Cllr Gwyther.

I have also received the minutes from the Pater Hall Trust for meetings held on 11th September and 9th October which are included in member's papers. There seems to be a difference of opinion with regards to the maintenance issues, as it has been requested for the maintenance to be completed outside the normal working hours which the trust have never sanctioned.

I have been asked to point out to members that the Town Clerk is not happy with some of the comments and wording made in the minutes of the Pater Hall Trust, as some of the information is inaccurate. Can I please have member's views on this matter?

84. SUPPLEMENTARY REPORT OF TOWN CLERK

85. ANY OTHER ITEMS WHICH THE MAYOR DECIDES AS URGENT

There were no items to discuss.

86. REPORTS FROM TOWN COUNCIL REPRESENTATIVES SERVING ON OUTSIDE BODIES

Police Forum

Councillor Murton stated that the next Police Forum meeting was to be held on 7th December,

Louisa Saunders Trust

Councillor P George commented that all issues had been sorted with the Louisa Saunders Trust.

Pater Hall Community Trust

Councillor P Gwyther explained that they are one community trustee short and appealed for suggestions anyone in the community who would like to be a trustee? Councillor A McNaughton commented that it is hard to know who would be a good trustee for this cause and suggested putting

the feelers out to user groups to see if they could suggest anybody.

87. FINANCIAL REPORT

PEMBROKE DOCK TOWN COUNCIL
FINANCIAL REPORT
1st November 2012

Mayor, Ladies and Gentlemen
ACCOUNTS FOR PAYMENT

Date	Description	Amount	Payment Method
12/11/12	BT - Analogue legacy rental contract (yearly)	£109.92	BACS
12/11/12	Festival grant	£4500.00	BACS
06/11/12	Mayoral allowance	£800.00	BACS
05/11/12	Stationary	£4.81	CARD
06/11/12	Poppy appeal	£76.00	CHQ 100157
16/10/12	Princes Gate - Spring water	£5.94	CHQ 100156
25/10/12	Postage	£17.10	CARD

The following accounts are submitted for approval of payment:-

PAYMENTS PREVIOUSLY AGREED
 eg, Grants, Sec 137 payments,

allowances

Date	Description	Amount	Payment Method

ACCOUNT RECEIPTS

Date	Description	Amount

SALARIES AND WAGES

Salaries and Wages	£3525.32
Tax and NI	£1006.93

ACCOUNT BALANCES

26/10/2012	HSBC Current Account	£6093.14
26/10/2012	HSBC Premium Account	£82338.31

It was **PROPOSED** by
SECONDED by
RESOLVED - That the Town Council approve payment of
Accounts and Salaries and Wages payments, and also approve payments
previously agreed.

88. AGENDA/REPORT ITEMS FOR THE NEXT MEETING

89. COMMUNITY ISSUES

MAYORS REPORT

10 November 2012 – Remembrance Service – Military Ceremony

10 November 2012 – Remembrance Service – Freshwater West

11 November 2012 – Remembrance Service – Pembroke Dock

12 November 2012 – Toy Appeal – Pennar School

18 November 2012 – Guild of Freeman Annual Service of Luncheon – St Michael’s Church and Cleddau
Bridge Hotel

24 November 2012 – Chief Scout Award Presentation – Tasker Milward School

24 November 2012 – St Non’s Christmas Fayre – St Non’s Haverfordwest

25 November 2012 – Girlguiding Annual Review and Awards - Bluestone