

At the Annual Meeting of Pembroke Dock Town Council held on Thursday 2nd May 2024

PRESENT: Councillors P Aston Jones, M Bowen, S Briskham, G Goff, J George, P George, B Hall, S Lucas, J Lyons, C Lee, S O'Connor, T Wilcox, M Wiggins, M Williams

IN ATTENDANCE:
Sarah Scourfield – Town Clerk
Amanda Hart – Deputy Town Clerk
Caroline Mason – Community & Committees Officer

1	<p>APOLOGIES FOR ABSENCE Cllr Francis Boswell</p>
2	<p>DECLARATIONS OF INTEREST <i>(To receive any declarations of interest in any matter to be discussed at the meeting. Members are requested to identify the nature of the interest and indicate whether it is personal or prejudicial)</i></p> <p>There were no declarations of interest.</p>
3	<p>ELECTION OF MAYOR 2024/2025 To appoint a Member of the Town Council to the office of Mayor of Pembroke Dock to hold office pursuant to section 15(7) and 34(7) of the Local Government Act 1972, until the next Annual Meeting of the Council.</p> <p>Cllr Wiggins proposed Cllr M Williams as Mayor for 2024/2025</p> <p>It was PROPOSED by Councillor M Wiggins SECONDED by Councillor S Briskham RESOLVED: That Councillor M Williams will be elected as Mayor of Pembroke Dock to hold office, pursuant to Section 34 and 245(6) of the Local Government Act 1972, until the next Annual Meeting of the Council.</p> <p>A vote was taken, all members present voted for the proposal.</p> <p>Cllr Williams accepted the role of Mayor and read out the declaration which he then signed witnessed by Full Council.</p> <p>Cllr Williams thanked members of the Council for electing her as Mayor for the coming year. She then thanked Cllr Manning the outgoing Mayor who was unable to attend due to ill health for representing the Council over the past 12 months. Cllr Williams commented she hopes for a great year putting Pembroke Dock on the map.</p>

	<p>Cllr Hall thanked the outgoing Mayor for all he had done for the town and asked if a letter of thanks would be sent to him.</p>
<p>4</p>	<p>ELECTION OF DEPUTY MAYOR 2024/2025</p> <p>To appoint a Member of the Town Council to the office of Deputy Mayor of Pembroke Dock to hold office pursuant to section 15(7) and 34(7) of the Local Government Act 1972, until the next Annual Meeting of the Council.</p> <p>Cllr Goff proposed Cllr M Wiggins as Deputy Mayor</p> <p>It was PROPOSED by Councillor G Goff SECONDED by Councillor J George RESOLVED: That Councillor M Wiggins will be elected as Deputy Mayor of Pembroke Dock to hold office, pursuant to Section 34 and 245(6) of the Local Government Act 1972, until the next Annual General Meeting of the Council.</p> <p>A vote was taken, and all members present voted for the proposal.</p> <p>Cllr Wiggins accepted the role of Deputy Mayor and read out the declaration which she then signed witnessed by Full Council.</p> <p>Cllr Wiggins thanked members for voting her in as Deputy Mayor and said that she is looking forward to working with Cllr Williams over the next 12 months.</p> <p>The Town Clerk congratulated both Cllr Maria Williams and Cllr Michelle Wiggins on being elected to the roles of Mayor and Deputy Mayor and presented them with their chains.</p>
<p>5</p>	<p>QUESTIONS AND ANSWER SESSION WITH MEMBERS OF THE PUBLIC (10 MINUTES)</p> <p>Mr Peter Welsh thanked members for allowing him to attend the meeting to talk to them about the Anchorage. He said that Pembrokeshire County Council are wanting to close the centre and take away the service from Pembroke Dock. He said that his daughter attends the Anchorage and is one of 21 young adults who rely on the Anchorage services. PCC have said that they consulted with families and service users. On 7th March they received a letter to attend a meeting at the Anchorage which said that any closures of centres will be subject to consultation with families and service users, but they have not had any consultation and at a meeting on 8th April they were told that the building will be closing by the end of May. Mr Welsh informed members that they have set up an online petition and a paper version which currently had 520 signatures which means that the Council will have to look at it again. He had also received an email back from Simon Hart to say he's not happy about the Anchorage closing.</p> <p>Mr Welsh asked members if they would consider supporting the service users by writing to PCC to help retain the services of the Anchorage.</p> <p>Cllr Goff commented that he has had the privilege of being a driver with the Anchorage and the centre is of great benefit to the clients and respite for the parents. He said that he hopes all Councillors will agree to send a letter of support to keep the centre open.</p> <p>Cllr Hall commented that this is being brought back to cabinet and it is the intention to bus</p>

the clients over to Meadow Park, however some do not like going on a bus and he would like to see something put in place before they close the centre.

Cllr O'Connor commented that due to the underfunding and agreeing to keep the Council Tax low they have to make cuts. He said if they reinstate this service something else will be cut instead so this has been forced upon them. It's awful that much needed social services are being cut due to financial budgets.

Cllr Wilcox commented that by not supporting the 16% increase, services like this will be affected, and that the increase would have kept this safe. They are the most vulnerable of vulnerable people in our communities and that they will try their best to debate it in the chamber.

Cllr Aston Jones commented about the rationale for an appeal, he said they haven't followed the process if they agreed to a consultation. Also have they taken in to account the GP's views for each client, had a clinical assessment of how the change will affect them. He said that they are financing and spending money on fantasy issues, building new bridges which are not required when they are closing places that effect vulnerable clients and their families, it's an absolute disgrace.

Cllr Bowen commented that they agonised about bringing in 16% increase in Council Tax, as they could see what would be closed.

County Councillor B Hall, T Wilcox, M Wiggins and M Bowen removed themselves from the vote.

A Vote was taken by members – 9 for

It was agreed that a letter of support would be sent to PCC with regards to retaining the Anchorage services in Pembroke Dock.

6 REPORT OF THE TOWN CLERK

1. Annual Report 2023 – 2024

The Town Clerk congratulated everyone for their dedication and commitment to Pembroke Dock. She stated that as a Council they are required to produce an Annual Report every year showing the achievements which includes budgets, committees and attendance reports. Members were given copies of the reports which included information on any training councillors have attended and the allowances received.

Councillor Attendance

The Town Clerk stated that the full Town Council met with a mix of virtual and face to face on 11 occasions during the year 2023/24 and that the average attendance for the year is 80%.

The full details: -

Councillor Simon Briskham	11 attendances	100%
Councillor Paul Aston Jones	4 attendances	36%
Councillor Maureen Bowen	8 attendances	73%
Councillor Claire Francis-Hartery	10 attendances	91%

Councillor Jonathan George	9 attendances	82%
Councillor Pam George	6 attendances	55%
Councillor Gordon Goff	9 attendances	82%
Councillor Brian Hall	10 attendances	91%
Councillor Claire Lee	6 attendances	55%
Councillor Sarah Lucas	5 attendances	45%
Councillor James Lyons	11 attendances	100%
Councillor George Manning	11 attendances	100%
Councillor Stephen O'Connor	11 attendances	100%
Councillor Tony Wilcox	10 attendances	91%
Councillor Maria Williams	10 attendances	91%
Councillor Michelle Wiggins	11 attendances	100%

End of Financial Year information

In 2023/24 the Town Council budgeted to spend		£259,102
The precept for the year was		£212,705
The year-end figures show	Receipts of	£213,715
	Payments of	£207,569
This is an underspend of		£6,146

The bank account amounts as of 31st March 2024 are as follows

£	71,768.76
£	<u>59,229.61</u>
£	130,998.37

With the earmarked amount £90,549.77, this leaves an amount of £40,448.60

In this financial year the Town Council have provided the figure of £2,267 in section 137 funding to supporting 8 organisations within the Pembroke Dock community and £24,000 in Service Level Agreements supporting 6 organisations.

The street cleaning contract has continued to be successful to the Town working in partnership with Pembrokeshire County Council and Plant Dewi on some projects.

Town Council Committees 2023-2024

Planning Committee

Councillor George Manning (Chair)	Councillor Pamela George
Councillor Jonathan George	Councillor Paul Aston Jones
Councillor Gordon Goff	

Finance Committee

Councillor Stephen O'Connor (Chair)	Councillor George Manning
Councillor Maria Williams	Councillor James Lyons
Councillor Michelle Wiggins	

Personnel Committee

Councillor Gordon Goff
 Councillor Tony Wilcox
 Councillor Maria Williams

Councillor Claire Francis - Hartery
 Councillor Jonathan George

Pater Hall Community Trust

Councillor Pamela George
 Councillor S O Connor
 Councillor Claire Francis – Hartery

Councillor Paul Aston Jones
 Councillor Maureen Bowen

Development Committee

Councillor Paul Aston Jones
 Councillor Simon Briskham
 Councillor Stephen O'Connor

Councillor Claire Francis-Hartery
 Councillor George Manning

Memorial Park Anniversary Committee

Councillor Gordon Goff
 Councillor Jonathan George
 Councillor Claire Francis-Hartery

Councillor Pamela George
 Councillor Sarah Lucas

Joint Twinning & Tourism

Councillor Jonathan George
 Councillor Claire Lee

Councillor Pamela George

Other Committees

Action Plan Committee

Chairs of Committees plus the Mayor

Poppies/Remembrance Committee

Councillors Williams, P George, J George, S Briskham

Dr Jones Charity

Councillor Pamela George

Louisa Saunders Trust

Councillor Pamela George

Appeals Committee

Chairs of Committees plus the Mayor

Patient Participation group

Councillor Stephen O'Connor

Power Station Community Group

Councillor George Manning

Valero Refinery Community panel

Councillor Pam George and Jonathan George

Port of Milford Haven advisory panel

Councillor George Manning

One Voice Wales Representative

Councillor Gordon Goff

Town Team/Regeneration

Councillors George Manning, Sarah Lucas, Claire Francis-Hartery, Simon Briskham

Friends of Memorial Park

Councillors Pamela George and Sarah Lucas

Heritage Centre

Councillors Claire Francis-Hartery and Pamela George

Governing bodies

Pembroke Dock Community School

Councillor Paul Aston Jones

Pennar Community School

Councillor Maria Williams

Training received

The Town Clerk informed members of the training received by Councillors during 23/24. She said training was provided by One Voice Wales, with a number of different modules available.

Module	S O'Connor	M Bowen	C Hartery	S Lucas	C Lee	S Briskham
New Councillor Induction			12.07.2022	13.07.2022	13.07.2022	12.07.2022
The Council		08.06.2021	29.06.2022	11.07.2022	11.07.2022	11.07.2022
The Councillor			07.07.2022			
Council as an Employer	22.02.2022	22.02.2022				
Understanding the Law		14.06.2021				
The Council Meeting	10.08.2021	10.08.2021	28.07.2022			
Local Governance Finance	21.02.2022	21.02.2022				
Code of Conduct		16.06.2021	06.07.2022	26.07.2022	06.07.2022	06.07.2022
Chairing Skills			01.02.2024			
Creating a community plan	23.02.2022	23.02.2022				
Equality & Diversity						
Information Management			08.12.2022			
Use of IT social media and websites			08.12.2022			
Making effective grant application			22.02.2024			
Effective staff management			28.03.2024			

Wellbeing Plan

The Town Clerk stated that as the Council has had expenditure of over £200,000 for three financial years preceding the year in which the local well-being plan is published they are now required to report annually its progress in meeting the objectives contained in the local wellbeing plan of Pembrokeshire Public Service Board.

The Public Service Board has identified two overarching well-being objectives as the framework for the Plan. These are:

Who we are: We want to help our people, communities and organisations so that we can support ourselves and each other

Where we live: We want to protect and enhance our natural assets whilst optimising economic prospects, accessibility and health for all

There are four **priorities** sitting under the objectives (two under each):

Who we are	Where we live
Living & Working	Tackling Rurality
Resourceful Communities	Protecting our Environment

The Public Service Board has identified eight integrated **projects** which can make a contribution across and towards all the four priorities and maximise the PSB's contribution to social, environmental, economic and cultural well-being.

The Town Council have met the following categories throughout 2021-2023 and need to consider how they are to meet these going forward into 2023-2024.

- 1 Recruitment and Employment Transformation Framework

- Provided an opportunity for apprentice work through Future works
- 2 Environmental and Climate Change Risk Assessment
 - Working with PCC with fly tipping reporting and education, with a view to reduce fly tipping and encourage recycling.
 - Working with PCC to provide wildflower areas and more green space to include trees and other species of flowers.
 - 3 Becoming a Carbon Neutral County
 - 4 Doing Things Differently
 - 5 Celebrating the Great Outdoors
 - Provision of Funding to Tall Ships Wales Trust to provide opportunities to the community for sailing opportunities
 - Provision of Memorial benches in the community
 - 6 Community Participation
 - Provision of Funding to Tall Ships Wales Trust to provide opportunities to the community for sailing opportunities to encourage participation
 - Summer and Christmas community events
 - 7 Understanding our Communities
 - Providing Support to PCC services through engagement and support of waste and environmental services to help understand the needs and support required by the community.
 - Provision of funding to Citizens advice Bureau to support ongoing services
 - 8 Meaningful Community Engagement
 - Working with PCC with fly tipping reporting and education, with a view to reduce fly tipping and encourage recycling.

Payment of Councillor Allowances

Below is a copy of the Councillor Allowances which had been paid for the financial year 23/24.

Councillor Name	Payment as a contribution to costs and expenses	Responsibility Payment (up to £500 to a maximum of 5 members)	Chair/Mayor's & Deputy Chair / Mayors Allowance	Financial Loss Allowance	Travel & Subsistence expenses	Care Allowance (up to a maximum of £403 per member per month)	Other	Total
Cllr G Manning	£208	£500	£1500	£0	£0	£0	£0	£2208.00
Cllr M Williams	£208	£0	£500	£0	£0	£0	£0	£708.00
Cllr S Oconnor	£208	£500	£0	£0	£0	£0	£0	£708.00
Cllr M Bowen	£156	£0	£0	£0	£0	£0	£0	£156.00
Cllr J Lyons	£208	£0	£0	£0	£0	£0	£0	£208.00

Cllr T Wilcox	£156	£0	£0	£0	£0	£0	£0	£156.00
Cllr J George	£208	£0	£0	£0	£0	£0	£0	£208.00
Cllr M Wiggins	£156	£0	£0	£0	£0	£0	£0	£156.00
Cllr P A Jones	£208	£0	£0	£0	£0	£0	£0	£208.00
Cllr G Goff	£208	£500	£0	£0	£0	£0	£0	£708.00
Cllr S Lucas	£208	£0	£0	£0	£0	£0	£0	£208.00
Cllr C Lee	£208	£0	£0	£0	£0	£0	£0	£208.00
Cllr C Francis Boswell	£208	£0	£0	£0	£0	£0	£0	£208.00
Total	£2,548.00	£1,500	£2000.00	£0.00	£0.00	£0.00	£0.00	£6,048.00

2. External Audit Approval for 2023-2024

The Town Clerk stated that the figures for the external audit had been provided for members to review. She said that these figures needed to be submitted to the Audit Office for Wales for scrutiny with a number of other documents. Part of this process is approval of the figures and requested members approval to submit the audit figures which were included in members papers.

It was **PROPOSED by Cllr O'Connor**
SECONDED by Cllr Goff
RESOLVED: That the figures provided are submitted to the Audit Office for Wales for External Audit.

All members agreed

The Town Clerk stated that she had also included a copy of the budget for 2024/2025 for members within their papers.

3. Asset Register Review

The Town Clerk stated that Council is required to review its asset register on an annual basis, the document was included in members papers for them to review.

It was **PROPOSED by Cllr O'Connor**
SECONDED by Cllr Goff
RESOLVED: That the Asset Register has been reviewed and members agreed with the content.

All members agreed

4. Current Policies of the Town Council

The Town Clerk provided members with a list of policies which the Town Council works to. She said there is a requirement for these policies to be reviewed and updated from time to time. Most of the policies are allocated to specific committee's any other will be reviewed at full Council at a later date.

Policy/Procedure	Committee	Last Reviewed	Next Review Date
Absence and Sickness Policy	Personnel	08/09/2022	08/09/2025
Biodiversity and Environment	FC	04/04/2024	04/04/2025

Bullying Policy	Personnel	08/09/2022	08/09/2025
Capability Policy	Personnel	08/09/2022	08/09/2025
Code of Conduct	FC	01/05/2017	02/05/2025
Complaints Procedure	FC	06/04/2023	06/04/2026
Councillor Training	FC	06/04/2023	06/04/2025
Data Retention and Storage of documents	Town Clerk	06/04/2023	06/04/2026
Disciplinary Procedure	Personnel	08/09/2022	08/09/2025
Display Screen Equipment Policy	Personnel	04/04/2024	04/04/2025
Equal & Diversity Policy	Personnel	04/04/2024	04/04/2025
Financial Regulations	Finance	04/04/2024	04/04/2025
Financial Risk Assessment	Finance	04/04/2024	08/09/2025
Fire Emergency Procedure	Town Clerk	04/04/2024	04/04/2025
Freedom of Information	FC	08/09/2022	08/09/2025
Grant Awarding Policy	Finance	04/04/2024	04/04/2025
Grievance Procedure	Personnel	09/09/2021	09/09/2024
Health & Safety Policy	FC	06/04/2023	06/04/2024
Information Data Protection Policy	Town Clerk	08/09/2022	08/09/2025
Internet and Email Usage Policy	Town Clerk	Under review	
Lone Working	Personnel	08/09/2022	08/09/2025
Mayoral Allowances	FC	06/04/2023	06/04/2025
Maternity Policy	Personnel	09/09/2021	09/09/2024
Performance Review	Personnel	17/03/2022	17/03/2025
Persistent Complainants	FC	08/09/2022	08/09/2025
Protocol between members and Officers	Personnel	17/03/2022	17/03/2025
Sickness and Pay Policy	Personnel	09/09/2021	09/09/2024
Special Leave Policy	Personnel	05/04/2023	05/04/2026
Safeguarding Policy	Personnel	09/09/2021	09/09/2024
Standing Orders	FC	06/07/2023	08/05/2025
Stress Management Policy	Personnel	05/04/2023	05/04/2026

Cllr O'Connor commented about the Internet and Email usage policy being under review.

The Town Clerk commented that One Voice Wales issue a policy and as a Council we will adapt it and use it.

5. Argyle Surgery – PPG Update

The Town Clerk provided the following update from a recent meeting with Argyle Surgery Patient Participation Group.

The practice manager Judith and Practice Partner Dr Bahri were very welcoming, and they clarified the following;

- Forward booking is available and should be offered where possible
- There are limited appointments available on the new NHS APP which has taken over from MHOL
- DNA's are written to and advised of the impact it has – 08/04 there was 18 DNA's on nurses during the morning session.

- All patients under the age of 16 are provided with a same day appointment no matter what
- The current make up of the surgery is 5 partners (3 full time and 2 part time) and 3 GP's compared to 17 full time partners when the surgery first started.

The reduction in GP's is a clear indication of where the struggles are, and recruiting full time GP's seems to be the issue as without these they are unable to offer more appointments. They are utilising locums but they are very unreliable and won't commit to certain days or hours. Bad press on social media is also a huge factor in recruitment as these days as most will not consider applying to Argyle Surgery because of the constant bad press. It was highlighted there is a large turnover of reception staff due to the constant abuse they are taking from patients which also impacts on the service. It was commented that the demand on the surgery is just not practical.

Cllr O'Connor commented that it is difficult to recruit as the Argyle Street practice is too big and it is time they look at splitting back into two or three practices and recruit smaller groups of GP's.

Cllr Williams commented that she had suggested closing the comments on Facebook and just use the page for advertising.

The Phone line holds 50 callers at a time once this queue is full the message where callers are asked to call back as receptionists are busy is used.

We did discuss this in more detail and options of accessing appointments, but as they stated when people were queued out the door, they were also criticised so to change this would impact on reception staff facing further abuse.

Cllr Goff commented that forward appointments are not being offered.

The Town Clerk commented that Councillors need to complain, they can't do anything about it if they are not being informed. She said that there is a large turnover of reception staff and time is being spent on training, but the surgery needs to know if they are not offering patients forward appointments.

The system is struggling they can only offer 82 appointments on a good day to service 23,000 patients. The current partners do feel as if they have no support from other organisations and that they are alone in the fight and the loyalty of the current partners to keep the surgery going is not recognised.

Cllr Bowen commented that Tracy Masters from Llais met with the Town Clerk and the Warm rooms residents to find out about their experiences, she said the information has

been collated and any patterns can be brought to the Welsh Government. Cllr Bowen commented that once you get to see somebody at the Surgery the service is good.

Cllr B Hall left the meeting at 19.10pm

They stated the problems which puts pressure on the service are -

- Social care
- Waiting lists
- Bounce backs from hospitals where patients haven't been provided with medication on discharge.

Unfortunately, there is no easy or quick answer to the issues, they are working on educating patients on the services which are available to them and sign posting. They are in the process of providing a newsletter to outline the appointments available and services offered at the surgery through clinics etc.

The Town Clerk said she questioned what the purpose of PPG was and it was agreed it was the voice of the patients and when I asked why there had not been a meeting for the last 5 months it was stated it was due to the chair being unwell. She said she did state that the PPG should not be run on the availability of one person and suggested they needed more members and maybe a vice chair so there can be regular meetings going forward. This was agreed and it was proposed they would advertise to patients to try and get more membership.

The Town Clerk informed members that she will be attending future meetings of PPG to assist with progress and working with Llais as it is felt that some of the issues can be supported.

6. Pater Hall works update

The Town Clerk informed members that The Pater Hall Trust has now received funding of £65,000 which will be utilised for the installation of a new lift to the rear of the property. She said that copies of the plans had been included with members papers.

Members briefly discussed the plans and said it would be good to have a new lift and to be able to utilise the top floor room.

7

TO RECEIVE AND CONSIDER THE FINANCIAL REPORT

Michelle Wiggins Statement

Due to accusation bestowed upon me over the last month. I would like it minutes that on my first meeting with the council on 15th July 2022 I left at 6.53pm where there is a handwritten copy in the minutes but not typed. I went to Pennar Halls AGM where a copy of

the minutes can be found stating I was there. In absence I was put on the finance committee and took part in no voting that night. I would have been perfectly in my right to have voted that night advised by my monitoring officer.

ACCOUNTS FOR PAYMENT

Date	Description	Amount
02.04.2024	British Gas	£13.60
02.04.2024	Post office – postage	£16.80
05.04.2024	Sage - payroll	£34.80
08.04.2024	Google Cloud	£6.31
08.04.2024	British Gas – gas bill	£195.02
08.04.2024	P A Lynch	£1,600.00
08.04.2024	Rialtas Business	£332.40
08.04.2024	PCC CTax	£2,866.20
08.04.2024	One Voice Wales – Councillor training	£38.00
08.04.2024	Clarity Copier	£65.14
09.04.2024	BT Group	£179.44
11.04.2024	1 & 1 internet	£6.00
18.04.2024	Pembrokeshire CC	£169.50
22.04.2024	SSE – Albion Street lighting	£89.11
22.04.2024	Zurich Municipal - Insurance	£2,784.92
23.04.2024	Bank charges	£8.00
24.04.2024	Anthony Bamford – window cleaning 24/04/2024	£10.00

PAYMENTS PREVIOUSLY AGREED e.g., Grants, Sec 137 payments, allowances

Date	Description	Amount
08.04.2024	Bethal outreach – warm rooms grant	£21.51

08.04.2024	Lighting and illuminations	£4,387.10
08.04.2024	Audit Wales	£360.00
11.04.2024	St Patricks Warm rooms	£26.64
17.04.2024	St Patricks Warm rooms	£26.11

ACCOUNT RECEIPTS

Date	Description	Amount
02.04.2024	Interest	£97.59
08.04.2024	Cloudy Group fund	£241.20
11.04.2024	HMRC VTR	£1,100.82
12.04.2024	Office Furniture Direct - refund	£377.96

SALARIES AND WAGES

06.04.2024– 05.05.2024	Salaries	£ 4,470.81
06.04.2024 – 05.05.2024	Tax & NI	£ 974.63
06.04.2024 – 05.05.2024	Pensions	£ 1,480.47

ACCOUNT BALANCES

25.04.2024	HSBC Business Account	£ 53,326.23
25.04.2024	HSBC Premium Account	£ 59,327.20

It was

**PROPOSED by Councillor S O'Connor
 SECONDED by Councillor G Goff
 RESOLVED - That Pembroke Dock Town Council approve
 payment of the above Payments, Receipts, Salaries and
 Wages.**

Cllr Williams commented about the Warm rooms funding and asked when it is ending and will it be available next year.

The Town Clerk stated that the funding ended in March and ran from Oct 23 to March 24. She asked members if they agreed for the Warm rooms to continue to be funded from Oct 24 – March 25

A vote was taken – all members agreed

8 TO CONSIDER COMMITTEE REPRESENTATION 2024/2025

The Town Clerk stated that committee representation needed to be considered for the forthcoming year.

Planning Committee

Councillor Paul Aston Jones
Councillor Simon Briskham

Councillor Maria Williams
Councillor Maureen Bowen

Members agreed to combine the Finance and Development committee.

Finance & Development Committee

Councillor Stephen O'Connor
Councillor Maria Williams
Councillor Michelle Wiggins
Councillor Claire Francis-Boswell

Councillor Paul Aston Jones
Councillor James Lyons
Councillor Simon Briskham

Personnel Committee

Councillor Gordon Goff
Councillor Tony Wilcox
Councillor Claire Lee

Councillor Claire Francis - Boswell
Councillor Jonathan George

Pater Hall Community Trust

Councillor Pamela George
Councillor S O'Connor
Councillor Claire Francis – Boswell

Councillor Paul Aston Jones
Councillor Maureen Bowen

Memorial Park Anniversary Committee

Councillor Gordon Goff
Councillor Jonathan George
Councillor Claire Francis-Boswell

Councillor Pamela George
Councillor Sarah Lucas

Twinning & Tourism

This committee has been disbanded

Other Committees

Action Plan Committee

Chairs of Committees plus the Mayor

Poppies/Remembrance Committee

Councillors Williams, P George, J George, S Briskham

Dr Jones Charity

Councillor Pamela George

Louisa Saunders Trust

Councillor Pamela George

Appeals Committee

Chairs of Committees plus the Mayor

Patient Participation group

Councillor Maria Williams

	<p>Power Station Community Group Valero Refinery Community panel Port of Milford Haven advisory panel One Voice Wales Representative Town Team/Regeneration Friends of Memorial Park Heritage Centre</p> <p><u>Governing bodies</u> Pembroke Dock Community School</p>	<p>Councillor Claire Lee Councillor Pam George and Jonathan George Councillor James Lyons Councillor Gordon Goff Councillors Sarah Lucas, Claire Francis-Boswell Councillors Pamela George and Sarah Lucas Councillors Pamela George and Michelle Wiggins</p> <p>Councillor Paul Aston Jones</p>
<p>9</p>	<p>ADJOURNMENT OF THE TOWN COUNCIL BUSINESS UNTIL 6th JUNE 2024 WILL BE PROPOSED, SECONDED AND VOTED UPON.</p> <p>It was</p> <p>PROPOSED By: Councillor Williams SECONDED By: Councillor Goff RESOLVED: That all statutory business be adjourned until the next meeting of Council to be held on Thursday 6th June at 1830hrs (6.30pm)</p> <p>There being no further business, the meeting closed.</p>	